

FACULTY OF COMMERCE (DEPARTMENT OF ACCOUNTANCY)

Date:- 06th October, 2025

Notice: - Internal Class Test and Assignment Submission in the subject of Vocational Skills in Accounting- III

An Internal Class Test will be conducted for all the students who have applied for FYBCOM Semester II ATKT in the subject of Vocational Skills in Accounting - III as part of the Continuous Internal Assessment (CIA) as prescribed by the FYBCOM University NEP Syllabus w.e.f. 2024-2025.

(A) Test Schedule:- (10 marks)

Sr No	Class	Day and Date	Timings
1	FYBCOM – SEMESTER II ATKT Examination	Tuesday, 14 th October, 2025	12.20 pm to 12.50 pm

Test Topics: - **(1) Proforma Invoice and Tax Invoices (2) Debit Note and Credit Note**

(B) Assignment Submission :- (10 marks)

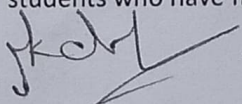
Students are required to submit a hand written assignment on the following topics in the Language Lab from 10th October, 2025 to 13th October, 2025 (between 11.00 am to 1.00 pm)

Topics for Assignment (both topics are compulsory)

- (1) Quotations and Tendering
- (2) Delivery Challan

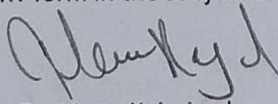
Note:-

Attendance for the class test and submission of the hand written assignment is compulsory for all the students who have filled the ATKT form in the subject of Vocational Skills in Accounting - III


Dr. Meghna Chotaliya

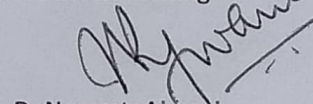
Head

Accountancy Department


Dr. Mona Kejariwal

Vice Principal

Commerce


Dr. Namrata Ajwari

Vice Principal

Convener, Internal Examination

CC

(1) Principal's Office (2) Vice Principals (3) Mr. Vipul Saluja (Website)